

**HOUSING AND REDEVELOPMENT AUTHORITY OF THE CITY OF FARGO
MINUTES OF THE REGULAR MEETING
June 16, 2015**

The regular meeting of the Board of Commissioners for the Housing and Redevelopment Authority of the City of Fargo, North Dakota was held June 16, 2015 at 1:30 p.m. in the Administrative Office Main Conference Room, 325 Broadway, Fargo, North Dakota.

COMMISSIONERS PRESENT

Karen Moore Ken Krajsa
Thomas Jefferson Tonna Horsley

ABSENT

Bryce Alme-Johnson
Michael Leier

FHRA STAFF PRESENT

Lynn Fundingsland, Executive Director
Jill Elliott, Deputy Director
Steve Eickhoff, Capital Improve. Coordinator
Scott Noeske, Interim Finance Manager

ABSENT

BSI STAFF PRESENT

Heather Struxness, Administrative Assistant

PUBLIC GUESTS

Tony Gehring, City Commissioner

ADDENDUM TO AGENDA

N/A

CONSENT AGENDA

RESOLUTION #16-2015

M/S/P

Krajsa/Jefferson

BE IT RESOLVED, the Consent Agenda is approved.

REPORTS

Financials

Mr. Noeske presented the financial reports for the month of May 2015. He reported that the Operating Funding for June was also included in May's Low Rent Cash. The HAP revenues are up by \$299,895 more than was budgeted. Discussion ensued on the numbers as presented and the related programs.

Capital Projects

Mr. Eickhoff reported on the capital projects in progress. The New Horizons entry doors have been repaired and the bids for the demolition of 917 27th St. NW are due June 19, 2015. He stated that a wall will be constructed in New Horizons Manor which will create additional office space for caseworkers.

Deputy Director's Report

Ms. Elliott gave a staffing update and when the vacant positions are expected to be filled. She reported that the application the FHRA submitted to Churches United RFP for Management of a potential supportive housing project was successful. If funding is awarded, the project is expected to open in 2017.

The FHRA had two state winners in the calendar contest, which will now go to Regionals on July 6th for voting and then to Nationals.

Ms. Elliott stated that she will continue to serve as the Housing America Regional Coordinator and will begin serving as Regional CRD Vice President in October 2015. Commissioner Jefferson will serve as Vice President of Commissioners for MP NAHRO.

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OLD BUSINESS

Floodwall Progress

Mr. Eickhoff stated that contractors were behind schedule due to weather related events and will begin to start the surface excavating within the next week.

Consider Disposition of 14-3 Property

Mr. Fundingsland asked the Board for consent to sell the lot at 917 27th St. NW, Fargo to the highest bidder and apply the funds towards a future capital project.

RESOLUTION #17-2015

M/S/P

Krajsa/Horsley

BE IT RESOLVED, to approve of disposition of the lot located at 917 27th St. NW, Fargo.

Cooper Gardens

The raised beds have been installed and the plants were delivered and planted by volunteers from the community. To help with weed control, the FHRA will recruit residents who are obligated to provide eight hours of community service a month.

Review 2015 Budget Status

A revised budget was presented to the Board that reflected a 1% salary increase showing 7 months versus a 12 month comparison. After discussion, the Board agreed to move forward with a 1% salary increase that would be for the full 12 months retroactive to January 1, 2015.

RESOLUTION #18-2015

M/S/P

Jefferson/Horsley

BE IT RESOLVED, to authorize a 1% salary increase retroactive to January 1, 2015.

Cultural Market Progress

With the help of a substantial grant award and loan, the Cultural Market, which will be located on Main Avenue in Fargo, is set to open their doors in September 2015. The Grand Opening will be announced at a later date.

Staffing Update

This topic was discussed in previous reports.

Poster Contest

This topic was discussed in previous reports.

NEW BUSINESS

New Horizons Fire

A large propane tank fire at New Horizons prompted an evacuation of the building on June 6, 2015. It was reported that a leaking propane valve was the cause of the fire. The FHRA is currently waiting on a response from its insurance company.

Recap of Regional Conference

The Mountain Plains NAHRO Annual Conference was held on June 9-11, 2015 in Bozeman, MT. Mr. Fundingsland, Ms. Elliott and Commissioner Jefferson were in attendance and gave a brief report of the topics covered.

July Board Meeting

After discussion, it was agreed upon to cancel the July Board meeting.

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Adjourn

There being no further business to come before the Board, the meeting adjourned. The next meeting will be held August 11, 2015.

Karen Moore
Chairperson

Lynn Fundingsland
Secretary